

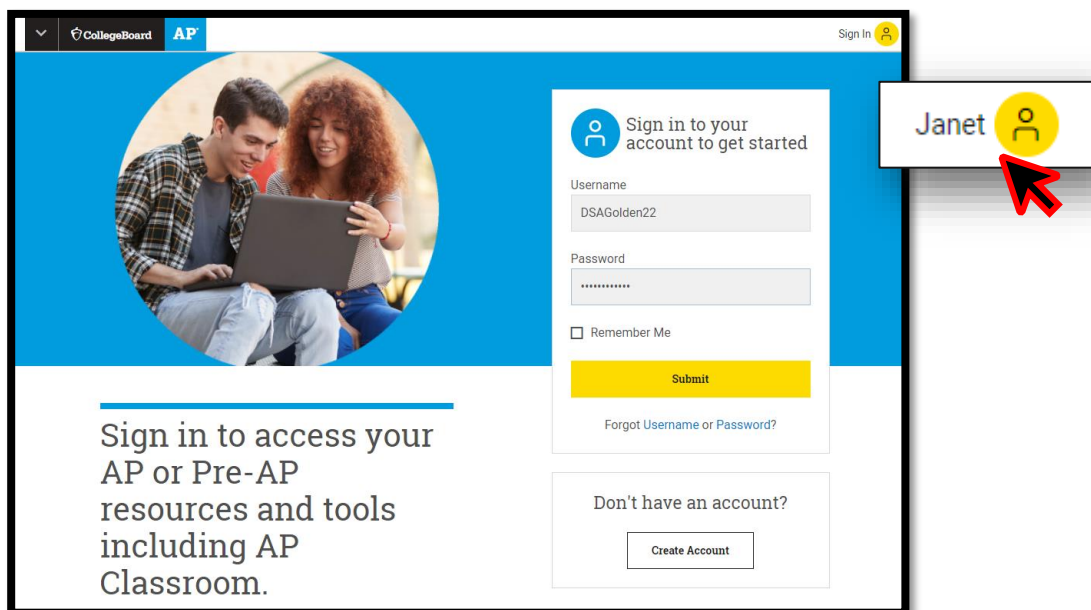
# Verifying your Student Account & Email Address

To ensure that you receive important Emails and information about the upcoming AP exam, make sure that you have verified your Email address within your College Board Account Profile.

You may access your profile by visiting: <https://myap.collegeboard.org/login> or [collegeboard.org](https://collegeboard.org)

## 1. Log into your account & Click on your Name

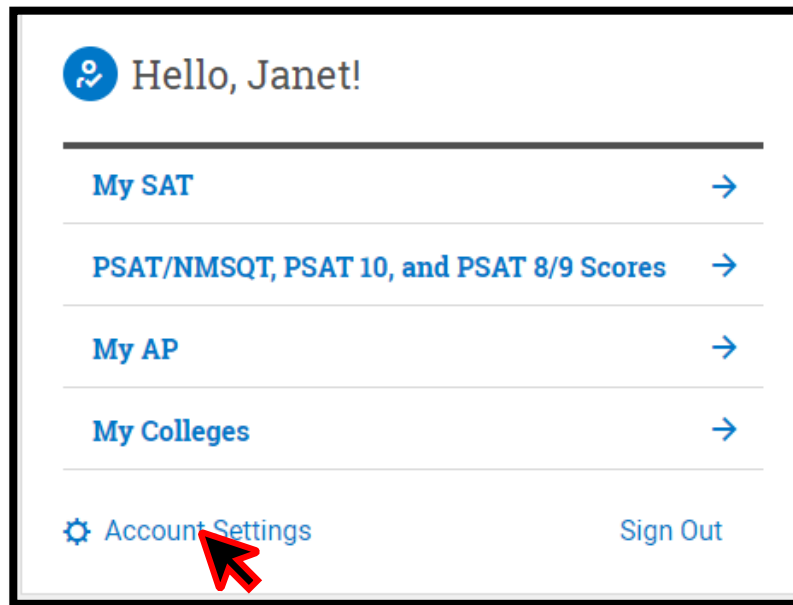
By going to the above webpages, use the username and password that you use to **log into** the AP Classroom resources and website. If you forgot your username or password, you can **click** on the link for a reminder. Once you've logged in, you should see your name next to the yellow icon at the top of the page. **Click** on your name.



For more information, contact us at [apstudents@info.collegeboard.org](mailto:apstudents@info.collegeboard.org) or call **866-315-6068**

## 2. Click on “Account Settings”

When you click on your name, a menu will appear as shown below. **Click** on “Account Settings” in order to **check** or **update** your contact information.



## 3. Review Information & Update as Necessary

**Verify** your information and **update** your primary Email address to one that you use. This will be the Email address where you'll receive your exam information prior to the exam. When you're done updating your information, scroll down to the bottom of the page and click **Update**. You can also choose to add your cell phone information to receive tests reminders for important updates.

A screenshot of the account settings form. It includes fields for "Date of birth:" (with "March" selected), "Email address:" (with "\*\*\*\*\*@yahoo.com" entered), and "Confirm email address:" (with "\*\*\*\*\*@yahoo.com" entered). A tooltip for "Email address:" says: "Make sure you use an email address that you'll have access to for as long as you'll need your College Board account (e.g., beyond high school)." Below these is the "Cell Phone:" section with three input boxes containing "555", "555", and "5555". There is a checked checkbox and a paragraph of text: "Get text messages from the College Board. We'll send you reminders for test dates, deadlines, and scores, and direct you to free college planning resources. We may text you with invites to surveys or to tell you about new offerings. Standard messaging and data rates may apply. To stop receiving SMS messages from the College Board, text STOP to 70801."

## 4. Verify your Update

Now that you've updated your account Email address, you can **verify** the change by entering AP Classroom from the **My AP** from the menu as shown below. Then **click** on My AP Profile.

The first screenshot shows a user interface with a greeting "Hello, Janet!" and a menu of options: "My SAT", "PSAT/NMSQT, PSAT 10, and PSAT 8/9 Scores", "My AP", "My Colleges", "Account Settings" (with a gear icon), and "Sign Out". A red arrow points to the "Account Settings" option.

The second screenshot shows a user interface with a search bar and a navigation bar. The navigation bar includes "Taking Exams", "Scores", and "Credit & Placement". A blue bar at the bottom contains the "My AP Profile" link, which is highlighted by a red hand icon.

The third screenshot shows the "My AP Profile" page. It has tabs for "Profile", "Registration", and "Score Send". The "Profile" tab is active. The page displays personal information: "First (given) name: Janet", "Middle initial: --", "Last name: Golden", "Gender: Female", "Date of birth: March 8, 2003", and "High school graduation (or equivalent): June 1, 2022". The "Email:" field shows "Dsagolden@Gmail.Com", which is circled in red.

**Be sure to check your “junk” folder to be sure that you aren’t missing important emails.**

### Pro-Tip: Input your Free Score Send

Each year that you take AP Exams, you will have the opportunity to send one free score report by designating a college, university, or scholarship program. Since you are not registered to take any AP Exams this year, no free score send is available. While you're in your AP profile, you can identify where you'd like your free score send to go by clicking on **“Score Send.”**